








Maritime and Aviation Internship Scheme
Maritime-related Internship Places (Summer 2022)
(as at 20.6.2022)


Company Name and Company Website	No. of Intern Places	Main Job Duties	Internship Period (minimum 4 weeks) e.g. dd/mm – dd/mm/2022	Monthly Honorarium to Intern (HK\$/Intern)	Specific Requirements (if any) e.g. area of study/ skill / language	Application Deadline	Application Method  MATF_IN_FA (Maritime)(Rev 1_2)
Ancient Mariner Consultancy Limited www.ancientmarinerconsultancy.com	2	<ul style="list-style-type: none"> • Data processing • Prepare information for the write-up of marine proposals • Drafting of presentation materials • Prepare the initial draft of notes of meeting 	01/06 – 30/09/2022	About \$10,000	<ul style="list-style-type: none"> • English Language 5* or above (DSE Level) • Preference will be given to students studying Shipping and Logistics or writing-heavy disciplines like English Language 	31/05/2022	Submit a one (1) page CV to email address: enquires@ancientmarinerconsultancy.com
Asia Insurance Company, Limited www.asiainsurance.hk	1	<ul style="list-style-type: none"> • To provide policy admin. and clerical supports to Marine Department • To assist in processing the new and renewal policy applications • To establish and maintain the document records and filing system • To assist in data input, checking and mailing • To perform the ad hoc duties assigned by manager 	6 – 8 weeks	\$8,000	<ul style="list-style-type: none"> • Fast learner with positive working attitude • Good command of PC and Word processing skills 	30/06/2022	By email: join-us@afh.hk


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Bernhard Schulte Shipmanagement (Hong Kong) Limited Partnership www.bs-shipmanagement.com	1	Technical Trainee <ul style="list-style-type: none"> Assist in providing administrative support to Technical Superintendent and vessels Assist in monitoring and following up the purchase arranged by share services team Assist in arranging timely supplies and spares to the vessels in a most economical manner Ensure a proper documentation of vessels records and correspondences Ensure the validity of certificates and surveys 	01/08 – 31/10/2022 (Any 4 to 10 weeks of the period)	\$6,000 – \$7,500 <i>Remarks:</i> <i>For final year students who look for a permanent job, we can offer \$10 – \$12K+.</i>	<ul style="list-style-type: none"> Study in the discipline of Maritime or Mechanical Engineering will be an advantage Good team player, organized and detail-minded Self-motivated, high integrity and able to cope with high work pressure Good command of both spoken and written English Proficient in MS Office applications 	30/06/2022	<p>Interested candidates, please send your CV and application letter to HR Department, Bernhard Schulte Shipmanagement (Hong Kong) Limited Partnership, 26/F, K Wah Center, 191 Java Road, North Point, Hong Kong or e-mail to hk-smc-hr@bs-shipmanagement.com .</p> <p>Personal data collected will be used for recruitment purpose only and treated in accordance with Personal Data (Privacy) Ordinance.</p>


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Bernhard Schulte Shipmanagement (Hong Kong) Limited Partnership www.bs-shipmanagement.com	2	Fleet Personnel Trainee <ul style="list-style-type: none"> Assist to ensure that all vessels are manned with properly certified seafarers Assist to coordinate with various manning agents for recruitment Assist to maintain timely and cost-effective crew changes Assist to maintain an up-to-date and accurate database of crew personnel data Assist in following up of Crew P & I claims Assist to make travel arrangements and liaise with local port agents Assist to check agents disbursements Assist to prepare and maintain various reports Assist in ad hoc projects and assignments 	01/08 – 31/10/2022 (Any 4 to 10 weeks of the period)	\$6,000 – \$7,500 <i>Remarks:</i> <i>For final year students who look for a permanent job, we can offer \$10 – \$12K+.</i>	<ul style="list-style-type: none"> Preferably study in the discipline of Maritime or Shipping Logistics Possess good people skills and be aware of cross-cultural aspects Good team player, organized and detail-minded Self-motivated, high integrity and able to cope with work pressure Good command of both spoken and written English 	30/06/2022	Interested candidates, please send your CV and application letter to HR Department, Bernhard Schulte Shipmanagement (Hong Kong) Limited Partnership, 26/F, K Wah Center, 191 Java Road, North Point, Hong Kong or e-mail to hk-smc-hr@bs-shipmanagement.com . Personal data collected will be used for recruitment purpose only and treated in accordance with Personal Data (Privacy) Ordinance.


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Bernhard Schulte Shipmanagement (Hong Kong) Limited Partnership www.bs-shipmanagement.com	1	Business Development <ul style="list-style-type: none">Assist in carrying out research on business and market developmentsAssist in preparing presentation to clientsFollow up with client on business development progress	01/08 – 31/10/2022 (Any 4 to 10 weeks of the period)	\$6,000 – \$7,500 <i>Remarks:</i> <i>For final year students who look for a permanent job, we can offer \$10 – \$12K+.</i>	<ul style="list-style-type: none">Study in the discipline of Maritime or any related disciplineGood analytical mind, a good eye for the details and able to understand business requirementsSelf-motivated, innovative, and keen on learning and developmentGood in both spoken and written English	30/06/2022	Interested candidates, please send your CV and application letter to HR Department, Bernhard Schulte Shipmanagement (Hong Kong) Limited Partnership, 26/F, K Wah Center, 191 Java Road, North Point, Hong Kong or e-mail to hk-smc-hr@bs-shipmanagement.com . Personal data collected will be used for recruitment purpose only and treated in accordance with Personal Data (Privacy) Ordinance.
Brenda Chark & Co. www.brendachark.com	5	Performing legal research, drafting of documents, providing all other administrative and professional support	01/05 – 30/09/2022	\$9,000	<ul style="list-style-type: none">Reading a LLB degreeStrong academic performance and inter-personal skills	31/08/2022	By email: recruit@brendachark.com
Cargo Services Far East Limited www.cargofe.com	15	<ul style="list-style-type: none">To support routine duties in various departmentsOther ad hoc / projects duties as assigned	01/06 – 31/08/2022 (About 2 months of the period)	\$8,000	<ul style="list-style-type: none">Business Administration / Supply Chain Management / Shipping / Logistics / System Engineering / Industrial EngineeringProficient Microsoft Offices skill, such as MS Word, Excel and PowerPoint	30/06/2022	For interested parties, please apply with a cover letter, detailed resume and the MATF application form to career@cargofe.com


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Charles Taylor Adjusting – Marine www.charlestaylor.com	3	<ul style="list-style-type: none"> Familiarising with marine hull and cargo claims lifecycle and the General Average concept and the system involved Assisting in collection, verification, database management of General Average securities and related shipping documents Attending to enquiries, communicating with various parties for outstanding information and documents 	01/05 – 31/08/2022 (Tentative period with flexibility to be agreed by both parties on the needs and part-day could be considered)	\$7,500	<ul style="list-style-type: none"> Shipping related study or major preferred but not compulsory Self-motivator, willing to work under pressure Basic skillset in MS Excel, Outlook, hands-on knowledge on MS Access will be an advantage Proficiency in written English and Chinese, fluency in spoken Mandarin preferred 	31/05/2022	By email: maria.ng@charlestaylor.com
Chevalier AOC Freight Express Holdings Limited www.aochk.com	5	Assistance and strategic recommendations to logistics and freight forwarding operations as well as emerging business projects	01/06 – 31/08/2022	\$8,000 – \$9,000	Students studying in Logistics Engineering, Enterprise Engineering, Supply Chain Management and Management Science	06/05/2022	By email to paultsang@aochk.com enclosing MATF application form and resume with the email title “Summer internship application – Your name”, e.g., Summer internship application – Mr. Chan Tai Man.
Clarksons Platou Asia Limited www.clarksons.com	2	Work in the Ship Sale and Purchase Department <ul style="list-style-type: none"> Support daily operation including data input, data verification, documentation preparation Study market reports and shipping publications, and report the findings to the Directors Perform commercial tasks assigned by the Directors (e.g. communicate with other shipbrokers and/or clients regarding ship Sale and Purchase) 	4 – 8 weeks	\$7,000	<ul style="list-style-type: none"> Logistics and Maritime Studies (preferred but <u>not</u> mandatory) Excellent communication skills Excellent command of English and Chinese Self-motivated 	30/06/2022	By email: may.chau@clarksons.com


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CMA CGM Asia Pte. Ltd. www.cma-cgm.com	2	To provide general assistance and support to the assigned department	Mid-Jul – Oct 2022 (3 – 4 months)	\$60/hour	N/A	15/07/2022	For interested candidates, please send your detailed resume to Human Resources Department, by email at hka.hrd@cma-cgm.com
DACHSER Far East Limited www.dachser.hk	1	Regional Human Resources Department <ul style="list-style-type: none">• Assist in daily HR operations• Handle reports including headcount etc.• Assist in HR related projects and training arrangement	01/06 – 31/08/2022	\$8,500	Applicants should <ul style="list-style-type: none">• be undergraduate student pursuing bachelor’s degree in HR related field• be energetic, a fast learner, proactive yet detail-oriented• have an excellent command of written and spoken English• be proficient in computer applications including MS Word, Excel and PowerPoint	31/05/2022	For interested candidate, please send your detailed resume, via email to the Human Resources Department at HR.APAC-ASL@dachser.com
DACHSER Far East Limited www.dachser.hk	1	Regional Ocean Freight Department <ul style="list-style-type: none">• Business Analysis FCL/LCL – margin by country / trade / region• Business Analysis – FCL/LCL loss-giving A/C review• Profitability Analysis – Top 20 customers• Anticipate LCL global tariff kick-off in Jun to support the foundation roughly 5,000 port pairs x 4 core carriers• Modify the tender tariff based on the outcome of global tariff to increase the success ratio	Late Jun – Mid-Sep 2022	\$8,500	Applicants should <ul style="list-style-type: none">• be undergraduate student of Data Analytics or Statistics• be familiar with the VLOOKUP function, PivotTables, Excel Macro/VBA is a plus• be energetic, a fast learner, proactive and detail-oriented• be proficient in computer applications	25/06/2022	Interested candidate please send your detailed resume, via email to the Human Resources Department at HR.APAC-ASL@dachser.com


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DACHSER Far East Limited www.dachser.hk	1	Regional IT Department <ul style="list-style-type: none">• Assist in daily IT operations• Provide system, network analyzing and troubleshooting to all APAC offices• Backend systems administration and management• Prepare users / server technical documentations• Liaise and coordinate with corporate IT teams to support and resolve operational issues• Monitor and maintain server room facilities, server and communication network• Support the implementation of the infrastructure project and manage vendor activities	Late Jun – Mid-Sep 2022	\$8,500	Applicants should <ul style="list-style-type: none">• be undergraduate student of Information Technology• be energetic, a fast learner, proactive and service-minded• be confident with good communication skills• have good command of written and spoken English• be proficient in computer applications including MS Word, Excel and PowerPoint	25/06/2022	Interested candidate please send your detailed resume, via email to the Human Resources Department at HR.APAC-ASL@dachser.com
Dachser Hong Kong Limited www.dachser.com	1	<ul style="list-style-type: none">• Assist in daily operations and provide clerical support in Sales Department• Data input and collection• Cold call	Jun – Aug / Sep 2022	\$10,000	<ul style="list-style-type: none">• Applicant should study Logistics / Supply Chain Management / Business Administration disciplines• MS Excel / PowerPoint• Good telephone manner• Outgoing and Proactive	15/07/2022	By email to hr.hongkong-asl@dachser.com with cover letter and detailed resume
DHL Global Forwarding (HK) Limited www.dhl.com	10	<ul style="list-style-type: none">• Support daily operation including data input, data verification, documentation preparation• Handle export and import freight shipment• Support in team projects	01/06 – 31/08/2022 (can be extended to 30/09/2022)	\$7,500 – \$8,000	Major in logistics / supply chain management	15/06/2022	By email: dgf_recruit.hk@dhl.com
Ensign Freight Limited www.ensignfreight.com	2	Marketing research and marketing project	01/06 – 31/07/2022	\$8,000	Logistics knowledge / computer knowledge / fluent English / Mandarin	10/06/2022	By email: hr@ensignfreight.com


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Expeditors Hong Kong Limited www.expeditors.com	6	Ocean Division <ul style="list-style-type: none"> To handle document collection and distribution in accordance with our operations procedure and customers' requirement To be responsible for order taking and pick up arrangements To monitor the filing system and computerized database 	01/06 – 31/08/2022	\$52/hour (approx. \$8,000 – \$9,000 / month)	Applicant should – <ul style="list-style-type: none"> Study in Higher Diploma / Associate Degree / Degree programmes (non-final year students) Have good command of spoken and written English Working location at Kowloon Bay Standard working hour: 9:00-18:00 (Mon to Fri) 	15/06/2022	By email: hkgpersonnel@expeditors.com with MATF application form
Expeditors Hong Kong Limited www.expeditors.com	1	Administration Department <ul style="list-style-type: none"> To prepare data input, validation and filing duties To provide clerical support to the Department To check billings from vendors 	01/06 – 31/08/2022	\$52/hour (approx. \$8,000 – \$9,000 / month)	Applicant should – <ul style="list-style-type: none"> Study in Higher Diploma / Associate Degree / Degree programmes (non-final year students) Have good command of spoken and written English Working location at Kowloon Bay Standard working hour: 9:00-18:00 (Mon to Fri) 	15/06/2022	By email: hkgpersonnel@expeditors.com with MATF application form
Fleet Management Limited www.fleetship.com	1	Corporate Development <ul style="list-style-type: none"> Corporate assignments Review of digital products for implementation (NOVA implementation roadmap) Setting up of new processes related to ESG 	20/06 – 31/08/2022 (Min. 1 month – Max. 3 months)	\$10,000	<ul style="list-style-type: none"> Analytical skills with basic experience in financial modelling Business studies with a focus on sustainability 	01/06/2022	Interested candidates to send their resume to hr@fleetship.com


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Fleet Management Limited www.fleetship.com	1	IT Development <ul style="list-style-type: none"> • Being part of the development team to understand requirements, feature delivery and quality assurance • This role will work closely with the Senior QA Engineer to safeguard the quality of the platform for new features 	20/06 – 31/08/2022 (Min. 1 month – Max. 3 months)	\$10,000	<ul style="list-style-type: none"> • Studying degree in Computer Science or with developer background / skills / interest • Good analytical skills with attention to detail • Experience in deploying software • Proficient in English 	01/06/2022	Interested candidates to send their resume to hr@fleetship.com
Fleet Management Limited www.fleetship.com	1	Supporting the CTO Working on the cross-functional initiatives and improvement areas across the IT area to improve internal processes, communication and engagement across the team	20/06 – 31/08/2022 (Min. 1 month – Max. 3 months)	\$10,000	<ul style="list-style-type: none"> • Analytical mindset with good working and understanding of Excel • Proficient in English 	01/06/2022	Interested candidates to send their resume to hr@fleetship.com
Fleet Management Limited www.fleetship.com	1	Business Analysis Working on short-term projects in the digital space to deliver changes. This will involve working with stakeholders and the Programme Manager to drive forward projects	20/06 – 31/08/2022 (Min. 1 month – Max. 3 months)	\$10,000	<ul style="list-style-type: none"> • High-attention to detail • Comfortable in getting “hands-on” with tasks • Good at managing priorities • Good written and oral communications in English 	01/06/2022	Interested candidates to send their resume to hr@fleetship.com


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Fleet Management Limited www.fleetship.com	3	Procurement <ul style="list-style-type: none"> • Conduct targeted spend analysis on categories, business units, geographies and suppliers • Based on the results of spend analysis, assimilate cost-saving ideas and supplier consolidation potential by supporting in executing appropriate tenders using the Six Sourcing Steps • Manage data and analytics, and track / report procurement metrics • Make recommendations regarding transactional sourcing strategies to maximise cost savings • Prepare reports to support recommended strategies and program development Potential projects: Dry-docking, Machinery, Market Vendor Analysis	20/06 – 31/08/2022 (Min. 1 month – Max. 3 months)	\$10,000	<ul style="list-style-type: none"> • Good analytical and presentation skills • Knowledge in MS applications – Ability to use Excel is a must • Fluency in spoken and written English • Ability to set priorities and manage time amidst multiple tasks • Area of study – Supply chain and logistics with working knowledge of finance • Fluency in spoken Mandarin is preferred (day-to-day interaction with Chinese yards) 	01/06/2022	Interested candidates to send their resume to hr@fleetship.com
Hankyu Hanshin Express (HK) Ltd. www.hhe-global.com	3	Work in Freight Operation Division <ul style="list-style-type: none"> • Assist in daily operations job • Issue invoice, daily flight checking, filing • Prepare and update relevant documentations and ad-hoc assignment 	A period of 59 days during 01/06 – 31/08/2022	\$8,500	<ul style="list-style-type: none"> • Non-final year undergraduate students preferably studying in Logistics or other related subjects • Good interpersonal communication • Good in English and Cantonese 	16/05/2022	Please apply quoting ref.: OPS via recruitment@hk.hh-express.com
Hankyu Hanshin Express (HK) Ltd. www.hhe-global.com	3	Work in Sea Freight Division To engage in Sea Freight Import / Export Operating System, booking release, invoicing, warehouse visit, cargo load planning, warehouse procedure review	A period of 59 days during 01/06 – 31/08/2022	\$8,500	Non-final year undergraduate students studying maritime-related or logistics-related discipline	16/05/2022	Please apply quoting ref.: SF via recruitment@hk.hh-express.com


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Hankyu Hanshin Express (HK) Ltd. www.hhe-global.com	1	Work in Sales & Marketing Division To engage in: <ul style="list-style-type: none"> • Quotation and calculation sheet preparation • Maintain file and records, preparation of invoice, shipment follow up • To make sales call, to approach new customer, and sales visit 	A period of 59 days during 01/06 – 31/08/2022	\$8,500	Non-final year undergraduate students preferably studying: <ul style="list-style-type: none"> • Logistics and Transportation • Marketing • Public Relation 	16/05/2022	Please apply quoting ref.: S&M via recruitment@hk.hh-express.com
Hellmann Worldwide Logistics Limited www.hellmann.com	2	<ul style="list-style-type: none"> • To learn about the operational process in the Air/Sea freight department • To have hands-on experience in the data entry • To learn about data transmission and financial process and procedures 	01/06 – 31/08/2022	\$9,000	<ul style="list-style-type: none"> • Logistics • Microsoft Office • English, Chinese 	30/04/2022	By email: Arthur.lim@hellmann.com
Hong Kong and Kowloon Ferry Holdings Limited www.hkkf.com.hk	4	<ul style="list-style-type: none"> • Conducting mystery visits on ferries • Monitoring CCTV • Handling enquiries from passengers at piers • General support to administration and operations • Performing other duties as assigned by supervisors • Shift duty and willing to work on public holidays 	2 – 3 months	\$8,000 - \$9,000	<ul style="list-style-type: none"> • Good command of written and spoken English and Chinese • Willing to learn with detail-minded and good interpersonal skills • Proficient in PC applications including MS Word, Excel and Chinese word processing 	23/05/2022	By email: info@hkkf.com.hk
Hongkong International Terminals Limited www.hit.com.hk	17	Assist in projects or daily duties	20/06 – 12/08/2022 (8 weeks)	\$370 / working day	<ul style="list-style-type: none"> • Business / • Information Technology / • Logistics / • Engineering 	31/05/2022	Online application through company website: www.hit.com.hk


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Hongkong United Dockyards Limited www.hud.com.hk	10	Provide support to corresponding departments	01/06 – 30/09/2022	\$9,000	<ul style="list-style-type: none"> • Willing to learn • Detail-minded • Good communication skills 	25/07/2022	Submit CV by email: careers@hud.com.hk
Hutchison Ports Limited www.hutchisonports.com	16	Assist in projects and daily operations <i>(Actual JD varies across departments)</i>	8 weeks (20/06 – 12/08/2022)	\$370 / working day	<ul style="list-style-type: none"> • Studying Bachelor's degree • Basic computer skills • English / Cantonese / Putonghua 	31/05/2022	Online / By email: hr@hutchisonports.com
Kintetsu World Express (HK) Limited www.kwehkg.com.hk	6	<ul style="list-style-type: none"> • Assist in daily operations • Support administrative functions and maintain filing system • Perform other supportive ad hoc duties as assigned 	Jun – Sep 2022 (Any 2 months)	\$8,000 – \$9,000	<ul style="list-style-type: none"> • Preferably non-final year undergraduates in Business Administration, Logistics, Supply Chain Management or other related disciplines • Responsible and mature with good interpersonal and communication skills • Good command of English and Chinese in both written and spoken forms • Proficient in office applications 	15/07/2022	By email to kwehkg.recruit@kwe.com with a covering letter and resume
Kuehne & Nagel Limited www.kuehne-nagel.com	25	<ul style="list-style-type: none"> • Perform operational / documentation works for sea logistics, air logistics, supply chain or administration areas • Assist in preparing various reports and conduct analysis • Provide logistics or marketing support • Participate in ad hoc projects as required 	01/05 – 31/08/2022	\$8,000	<ul style="list-style-type: none"> • Logistics / Supply Chain / HR / Business Administration related disciplines • Proficiency in MS Office • Good command of English and Mandarin • Proactive and eager to learn 	17/06/2022	By email: hongkong.jobs@kuehne-nagel.com


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Kwong Wing Cargo Service Limited www.transland.com.hk	16	Operation	01/05 – 30/09/2022	\$9,000	Interested in e-commerce and logistics implementation	Comply with the advertisement	By email: info@transland.com.hk
Kwong Wing Cargo Service Limited www.transland.com.hk	2	Sales and Marketing	01/05 – 30/09/2022	\$9,000	Interested to test projects	Comply with the advertisement	By email: info@transland.com.hk
Kwong Wing Cargo Service Limited www.transland.com.hk	4	Account	01/05 – 30/09/2022	\$9,000	Study account subjects	Comply with the advertisement	By email: info@transland.com.hk
Kwong Wing Cargo Service Limited www.transland.com.hk	2	Research and Development	01/05 – 30/09/2022	\$9,000	Interested in e-commerce and logistics management	Comply with the advertisement	By email: info@transland.com.hk
Landbridge Ship Management (HK) Limited www.landbridge.com.hk	2	<ul style="list-style-type: none"> Assist in company's marketing and branding Improve associated viewership 	23/05 – 23/08/2022	\$7,000	Bachelor student in Communications / Marketing / Marine-related studies preferred	15/05/2022	By e-mail: jasmineau@landbridge.com.hk
Latitude Brokers Limited www.latitudebrokers.com	1	Data entry into Global (Insurance broking application) and prepare documentation	15/06 – 31/08/2022	\$8,000	Business Administration / Commerce / Finance	31/05/2022	By email: recruit@latitudebrokers.com


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MAN Energy Solutions Hong Kong Limited www.man-es.com	5	Involve in Management Projects to drive the business success. <ul style="list-style-type: none">• Branding project• Conduct finance-related workshop and learn important financial, analytical and communication skills• Learn maintenance concept for the latest turbocharger model and create sales proposal for customers	Preferably 3 months Starting date is negotiable. Monday – Friday 09:00 – 17:00	\$9,000	<ul style="list-style-type: none">• Non-final year undergraduate students preferably studying in Marketing / Engineering / Finance. Other disciplines are also warmly welcome!• Good knowledge in Excel, Word and Outlook• Fluent in both English and Chinese	17/06/2022	Please send your MATF application form with resume to hr-hk@man-es.com
Marine Contracting Services Limited www.wallem.com	2	<ul style="list-style-type: none">• Provide clerical support to Company Secretarial Team including the office insurance renewals administration and claims under supervision• Assist in the maintenance and update of the company statutory records• Assist in the secretarial documentations as per legal requirement• Act as the contact with Group Finance Team	01/06 – 31/08/2022 (12 weeks)	\$9,000	<ul style="list-style-type: none">• Major in Law / Corporate Governance / Language / Translation or related disciplines• Effective communicator with good command of spoken English and Chinese. Strong in written English is a must• Meticulous, self-motivated, sensible and logical• Knowledge in the Companies Ordinance of Hong Kong is a plus but not necessary	30/05/2022	Interested parties can apply in strict confidence with your full resume, expected salary and contact details to talent_hk@wallem.com




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Maritime Planning Solutions Limited www.mpsolutions.com.hk	1	<ul style="list-style-type: none"> • Desktop research on marine facilities, Metocean data, vessel data, marine regulations, stakeholder information, etc. • Assistance on marine traffic survey (visual survey), e.g. camera setup, vessel traffic statistics • Assistance on some simple external contact and communication • Provision of quality inputs to our Study Report • Other general report and presentation preparation works 	01/06 – 31/08/2022	\$10,500	<ul style="list-style-type: none"> • Preferably with major in Geography, Town / Urban Planning, Nautical and Civil Engineering discipline, or related disciplines • Good communication and interpersonal skills • Good critical thinking, reasoning, and computation skills • Good at MS Offices • Comfortable with multi-tasking • Self-motivated, willing to learn and explore new skills • Good command of both spoken and written English • Proficiency in Mandarin will be considered as an advantage 	30/06/2022	Submit CV by email to info@mpsolutions.com.hk
Modern Terminals Limited www.modernterminals.com/group/index.php	2	<p>For Facilities Maintenance</p> <ul style="list-style-type: none"> • To assist in the implementation of the following work: <ul style="list-style-type: none"> (a) E&M / building project work (e.g. existing warehouse upgrade, replacement of transformer) (b) Routine repair and maintenance work on E&M system / buildings (e.g. air conditioning, power supply, fire services, etc.) • To handle and maintain drawings and document control system for E&M systems and buildings 	2.5 – 3 months (01/06 – 31/08/2022)	\$7,200	Undergraduate in Building Services / Electrical Engineering	31/05/2022	By email: recruitment@modernterminals.com




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Modern Terminals Limited www.modernterminals.com/group/index.php	2	For Civil and Structure <ul style="list-style-type: none"> To assist in the implementation of civil projects (e.g. T125 warehouse upgrading works, T9 pile survey work) To handle the drawing of terminals construction and maintain the document control system To assist in the maintenance and inspection work of civil facilities in terminals (e.g. fender, crane rail, bollard typhoon anchor, road marking, ICCP, ship alarm system, asphalt pavement and concrete and steel structures, etc.) 	2.5 – 3 months (01/06 – 31/08/2022)	\$7,200	Undergraduate in Civil and Structural Engineering	31/05/2022	By email: recruitment@modernterminals.com
MOL Consolidation Service Limited www.molconsolidation.com	6	<ul style="list-style-type: none"> Provide general assistance and supports to: <ol style="list-style-type: none"> Finance, Accounting & Compliance, or Information Technology Carry out ad-hoc projects and assignments as required 	01/06 – 31/08/2022	\$9,000	<ul style="list-style-type: none"> Preferably undergraduate degree in Accounting, Business Management, Information Technology, Logistics, International Transportation or related disciplines Proficient in Microsoft Office such as Word, Excel, PowerPoint Good command of written and spoken English and Chinese 	15/06/2022	Send cover letter and full resume to HKGHRM@molgroup.com with reference code “MCS” is put in the email subject. Please indicate which department(s) you are applying for in your email.




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MOL FSRU Terminal (Hong Kong) Limited www.mol.co.jp/en	3	<ul style="list-style-type: none"> Provide general assistance and support in project administration, jetty operation and maintenance, jetty SHEQ, etc. matters Carry out ad-hoc projects and assignments as required 	01/06 – 31/08/2022	\$9,000	<ul style="list-style-type: none"> Preferably undergraduate degree in Business Management, LNG/Gas Process Engineering, Maritime or related disciplines Proficient in Microsoft Office such as Word, Excel, PowerPoint Good command of written and spoken English and Chinese 	15/06/2022	Send cover letter and full resume to HKGHRM@molgroup.com with reference code “FSRU” is put in the email subject. Please indicate which department(s) you are applying for in your email.
MOL Hong Kong Limited www.mol.co.jp/en	6	<ul style="list-style-type: none"> Provide general assistance and supports to: <ol style="list-style-type: none"> Finance & Accounting Human Resources, or Information System Carry out ad-hoc projects and assignments as required 	01/06 – 31/08/2022	\$9,000	<ul style="list-style-type: none"> Preferably undergraduate degree in Accounting, Human Resources Management, Computer Science, Shipping, Logistics, Supply Chain Management or related disciplines Proficient in Microsoft Office such as Word, Excel, PowerPoint Good command of written and spoken English and Chinese 	15/06/2022	Send cover letter and full resume to HKGHRM@molgroup.com with reference code “MOLHK” is put in the email subject. Please indicate which department(s) you are applying for in your email.
MOL Worldwide Logistics, Limited www.mol-worldwide-logistics.com	2	<ul style="list-style-type: none"> Provide general assistance and supports to Global Procurement & Pricing Department Carry out ad-hoc projects and assignments as required 	01/06 – 31/08/2022	\$9,000	<ul style="list-style-type: none"> Preferably undergraduate degree in Logistics, Shipping, Supply Chain Management, or related disciplines Proficient in Microsoft Office such as Word, Excel, PowerPoint Good command of written and spoken English and Chinese 	15/06/2022	Send cover letter and full resume to HKGHRM@molgroup.com with reference code “MWL” is put in the email subject. Please indicate which department(s) you are applying for in your email.


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Noatum Logistics Hong Kong Limited www.noatumlogistics.com	2	For Finance Department: <ul style="list-style-type: none"> • Provide clerical and administrative support to Finance Department • Assist in daily administrative and accounting works including prepare cheque, petty cash record etc. • Assist in maintenance works for office facilities and equipment and update administrative reports • Assist in liaison with suppliers or outside parties • Assist in other ad-hoc projects 	Any 3 months during May to September 2022	\$9,000	Account or Finance	31/08/2022	By email: recruithk@noatumlogistics.com
Noatum Logistics Hong Kong Limited www.noatumlogistics.com	2	For Sales Department: <ul style="list-style-type: none"> • Provide clerical and administrative support to Sales Department especially for the development on Ocean Cargo • Maintain and update records in System and prepare weekly report especially for the development on Ocean Cargo • Assist in quotation for all cargo • Assist in other ad-hoc projects 	Any 3 months during May to September 2022	\$9,000	Logistics and Supply Chain	31/08/2022	By email to: recruithk@noatumlogistics.com


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Noatum Logistics Hong Kong Limited www.noatumlogistics.com	1	For HR Department: <ul style="list-style-type: none"> • Provide clerical and administrative support to HR Department especially for the development on Operations Ocean Department • Maintain and update staff records in HR System and ensure all records are up-to-date and accurate • Assist in Recruitment Team, such as handling incoming calls, distributing emails and arranging interviews especially for the development on Operations Ocean Department • Perform other HR duties and ad-hoc projects as assigned 	Any 3 months during May to September 2022	\$9,000	Human Resource	31/08/2022	By email to: recruithk@noatumlogistics.com
Ocean Network Express (East Asia) Limited www.one-line.com	3	<ul style="list-style-type: none"> • Support the daily operations to the teams • Perform general admin duties 	01/06 – 31/08/2022	\$9,000	Studying logistics / supply chain / business related disciplines	31/05/2022	Submit resume (with available period and expected salary) by email to Eas.rhq.hr.intern@one-line.com


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Orient Overseas Container Line Limited www.oocl.com	45	Depending on the project nature of various business functions (Commercial, Corporate Operations, Sustainability Affairs, Finance and Account, Marketing & Sales, Logistics), successful candidates will gain hands-on experience and exposure in liner / logistics business with global perspectives. The internship period will be 2 – 3 months in June to August at Wan Chai or Kwun Tong office.  OOCL.pdf	01/06 – 31/08/2022	\$9,500	<ul style="list-style-type: none"> • University student in Shipping / Logistics Management, Business Administration, Finance and Accounts, Information Systems, or related disciplines with good track academic records • Responsible, detail-minded, hardworking • Strong analytical and problem-solving skills • Good communication and interpersonal skill • Proficient in spoken and written English and Chinese; Putonghua is a plus • Proficiency in MS Office Application, especially in advanced Excel  OOCL.pdf	31/05/2022	Please send your application letter with detailed resume and copies of your academic achievements to e_apply@oocl.com . Please quote “ Intern 2022 ” in the subject. (Data collected will be used for recruitment purpose only.)
Ove Arup & Partners Hong Kong Limited www.arup.com	1	Our Internship training educates students with practical orientations, professional hands-on readiness and real world working experience before they graduate. Students will work directly with and support engineers of our Maritime Team in performing technical research, design and analysis while exercising intern’s creativity in different Maritime related projects.	8 weeks during June to August 2022	TBC	<ul style="list-style-type: none"> • Civil engineering students who have interests to develop career in maritime • Excellent written and oral communication skills • Experience with AutoCAD and Microsoft Visio is an asset 	31/05/2022	Please apply online from our Job Application System: https://jobs.arup.com/ Please search for the job – 2022 Intern (Maritime) [Job Ref.: HON0001PV] (No need to use MATF application form)


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Pacific Basin Shipping (HK) Limited www.pacificbasin.com	5	<ul style="list-style-type: none"> To provide general assistance in the daily operations of the Corporate Accounts Team 	4 weeks	\$400/day	Studying shipping subjects	30/06/2022	By email: recruiting@pacificbasin.com
Premiere Logistics (HK) Limited www.premiere-logistics.com/hong-kong	3	<p>Operation Trainee (Internship)</p> <ul style="list-style-type: none"> Responsible for daily Sea Freight shipment, booking and follow up Provide customer service to clients for shipments and answer general enquiries Coordination / communication between customers, overseas agents and operations Handle data entry / filing and tracking and tracing systems Maintain Rate and Tariff files for Account Data Quality Management Maintain relationship with existing customers and develop business through overseas agents Provide and communicate updated marketing information to customers and overseas agents Special Offer: Candidates who have excellent working performance can gain a full-time return offer after graduation <p> Premiere - Operation Trainee</p>	01/05 – 31/08/2022	\$45 – \$60/hour	<ul style="list-style-type: none"> Logistics / Supply Chain related degree is preferred Fluent in oral English and master a second language is preferred Initiative, good coordination and interpersonal skills Smart thinking and welcome to pick up challenges <p> Premiere - Operation Trainee</p>	31/05/2022	For interested parties, please apply with full resume with expected salary and the MATF application form by email to kelly.kwan@premierehk.com


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Premiere Logistics (HK) Limited www.premiere-logistics.com/hong-kong	2	Marketing Management Trainee (Internship) <ul style="list-style-type: none"> • Sea Freight market intelligence with market drivers and trends defining • Market research on Sea Freight forwarding agents • Evaluating and producing new marketing plans • Source of competitor, market, customer understanding • Responsible for coordination and consolidation of marketing report • Develop and implement marketing activities (meeting, exhibition, seminar, etc.) • Monitor customers networks • Assist in ad hoc projects and assignments • Special Offer: Candidates who have excellent working performance can gain a full-time return offer after graduation  Premiere - Marketing Trainee	01/05 – 31/08/2022	\$45 – \$60/hour	<ul style="list-style-type: none"> • Logistics / Supply Chain / Marketing related degree is preferred • Fluent in oral English and master a second language is preferred • A good team player and to tolerate great pressure • Qualified with good communication skill  Premiere - Marketing Trainee	31/05/2022	For interested parties, please apply with full resume with expected salary and the MATF application form by email to kelly.kwan@premierehk.com
Rhenus Logistics Hong Kong Limited www.rhenus.com/en/hk	2	<ul style="list-style-type: none"> • Assist in daily operations • Provide support in Business Application team 	01/06 – 31/08/2022	\$8,000	Study in Logistics and Supply Chain disciplines	24/06/2022	By email to winniekw.wong@hk.rhenus.com


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SEKO Logistics (HK) Limited www.sekologistics.com/us	8	<ul style="list-style-type: none"> Assist in various report preparation and handle communication across departments or with the 3rd parties Proactively provide creative and innovative ideas to the team Support daily operations at the team Any other ad-hoc duties to be assigned 	01/06 – 31/08/2022	\$8,000 – \$8,500	<p>Education and Other Requirements –</p> <ul style="list-style-type: none"> University students who are currently at Year 2 or above Students in Air Freight / Ocean / Finance / Commercial / Logistics / Supply Chain or related studies Able to work full-time from June to August 2022 for 3 months <p>Job Skills and Competencies for the internship –</p> <ul style="list-style-type: none"> A good team player with great communication skills Proactive, self-motivated and energetic Good analytical skills Passionate about the Logistics Industry Familiar with MS Word, MS PowerPoint, and MS Excel Fluent in both Chinese and English 	21/05/2022	By email: SekoHR.GCA@sekologistics.com
Sinotrans (HK) Shipping Limited www.sinotrans.com	1	<p>Forwarding Department</p> <ul style="list-style-type: none"> Liaison with clients and carriers for arranging import and export shipments Coordinate with shipping lines, airlines and terminals for cargo tracking and scheduling Assist in other ad hoc projects as assigned 	01/05 – 30/09/2022 (Any 3 months)	\$8,000	<ul style="list-style-type: none"> Major in Logistics, Shipping or related disciplines preferred Good command of written and spoken Chinese and English Proficient in MS Word, Excel, Chinese word processing 	30/09/2022	By email: recruitment.hk@sinotrans.com


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Sinotrans (HK) Shipping Limited www.sinotrans.com	1	Operation & Documentation Department <ul style="list-style-type: none">• Maintain and handle relevant documents• Involve in tasks like containers control and vessel operation• Assist in other ad hoc projects as assigned	01/05 – 30/09/2022 (Any 3 months)	\$8,000	<ul style="list-style-type: none">• Major in Logistics, Shipping or related disciplines preferred• Good command of written and spoken Chinese and English• Proficient in MS Word, Excel, Chinese word processing	30/09/2022	By email: recruitment.hk@sinotrans.com
Sinotrans (HK) Shipping Limited www.sinotrans.com	2	Finance & Accounting Department <ul style="list-style-type: none">• Responsible for day-to-day accounting functions including data entries, accounts receivable, accounts payable, receipt and payment arrangement and filing etc.• Assist in other ad hoc projects as assigned	01/05 – 30/09/2022 (Any 3 months)	\$8,000	<ul style="list-style-type: none">• Major in Account and Finance• Proficient in MS Word, Excel, Chinese word processing	30/09/2022	By email: recruitment.hk@sinotrans.com
Sinotrans (HK) Shipping Limited www.sinotrans.com	1	HR Department <ul style="list-style-type: none">• Maintain and update HR related documents• Assist in interview arrangement• Prepare training materials, training handouts and relevant reports as needed• Draft letter and notice• Assist in other ad hoc projects as assigned	01/05 – 30/09/2022 (Any 3 months)	\$8,000	<ul style="list-style-type: none">• Major in Human Resources Management• Good command of written and spoken Chinese and English• Proficient in MS Word, Excel, Chinese word processing	30/09/2022	By email: recruitment.hk@sinotrans.com


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Sinotrans (HK) Shipping Limited www.sinotrans.com	2	Administration Department <ul style="list-style-type: none">• Maintain and update Admin related documents• Handle administrative tasks• Translate and draft memo and notice• Support the coordination of company events• Assist in other ad hoc projects as assigned	01/05 – 30/09/2022 (Any 3 months)	\$8,000	<ul style="list-style-type: none">• Good command of written and spoken Chinese and English• Proficient in MS Word, Excel, Chinese word processing	30/09/2022	By email: recruitment.hk@sinotrans.com
Sinotrans (HK) Shipping Limited www.sinotrans.com	1	Operation Management Center <ul style="list-style-type: none">• Assist in preparing reports and data analysis• Conduct research and collect market information• Assist in other ad hoc projects as assigned	01/05 – 30/09/2022 (Any 3 months)	\$8,000	<ul style="list-style-type: none">• Major in Information Systems, Business Administration, etc.• Good command of written and spoken Chinese and English• Proficient in MS Word, Excel, Chinese word Processing	30/09/2022	By email: recruitment.hk@sinotrans.com
Sinotrans (HK) Shipping Limited www.sinotrans.com	1	Sales Department <ul style="list-style-type: none">• Prepare sales documents including quotation, PO, invoice and delivery note, etc.• Data entry, assist in preparing sales report and analysis regarding different sales channels• Handle phone calls and general enquiries• Assist in other ad hoc projects as assigned	01/05 – 30/09/2022 (Any 3 months)	\$8,000	<ul style="list-style-type: none">• Cheerful, energetic, self-motivated and independent• Good command of written and spoken Chinese and English• Proficient in MS Word, Excel, Chinese word processing	30/09/2022	By email: recruitment.hk@sinotrans.com

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Sinotrans (HK) Warehousing Limited www.sinotrans.com	1	Warehouse Clerk <ul style="list-style-type: none">Responsible for updating and maintaining sales database / pricing data in high accuracyCoordinating with cross-functional team to ensure smooth sales processResponsible for sales administration and support to Marketing Department	2 months	\$8,000	Any	30/06/2022	Submit CV by email: Carla.pang@sinotrans.com
Sinotrans (HK) Warehousing Limited www.sinotrans.com	1	Administration Assistant <ul style="list-style-type: none">Keep neat and traceable recordsBuild, develop and maintain in-house databaseParticipate in ad-hoc projects as assigned	2 months	\$8,000	Any	30/06/2022	Submit CV by email: Carla.pang@sinotrans.com
Sun Ferry Services Company Limited www.sunferry.com.hk	1	<ul style="list-style-type: none">To provide administrative support to Human Resources DepartmentTo assist in co-ordinating staff recruitment interview and recreation activityTo conduct data entry and document managementTo perform any other duties as assigned by supervisor	3 – 4 months	Approx. \$9,000	<ul style="list-style-type: none">Willing to learn with detail-minded and good interpersonal skillsProficient in PC applications including MS Word, Excel and Chinese word processingMust be able to work for the whole summer time	20/05/2022	By email: hrd@sferry.com.hk
Sun Ferry Services Company Limited www.sunferry.com.hk	1	<ul style="list-style-type: none">To provide administrative support to various departmentsTo conduct data entry and documents managementTo perform any other duties as assigned by supervisor	2 – 3 months	Approx. \$9,000	<ul style="list-style-type: none">Willing to learn with detail-minded and good interpersonal skillsProficient in PC applications including MS Word, Excel and Chinese word processing	31/05/2022	By email: hrd@sferry.com.hk

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Sun Ferry Services Company Limited www.sunferry.com.hk	5	<ul style="list-style-type: none"> To deliver proactive passenger services at piers To perform crowd control, and the flow of passenger entering the gate areas To answer passenger inquiries To perform any other duties as assigned by supervisor 	2 – 3 months	Approx. \$9,000	<ul style="list-style-type: none"> Active listening skills, good team spirit. Be courteous and responsible Interested in Customer Services industries 	31/05/2022	By email: hrd@sferry.com.hk
Swivel Software Limited www.swivelsoftware.com	4	<ul style="list-style-type: none"> Data analysis on global logistics process under eCommerce environment Assistance to formulate process reengineering process in logistics flow 	01/06 – 31/08/2022	\$8,000	<ul style="list-style-type: none"> Logistics student with Information Technology background Engineering background with interests in logistics IT development Knowing one of those will be advantage (Node.js / Vue.js / SQL) 	31/05/2022	Submit CV by email: hr@swivelsoftware.com
Sygnus Marine (HK) Ltd. www.sygnusmarine.hk	1	Research on Maritime database of Shipowners and Ship Managers; followed by application of database for business development	6 – 8 weeks (01/06 – 31/07/2022)	\$8,000	<ul style="list-style-type: none"> Good English language skills (written and oral) Good computer skills 	25/05/2022	By email: Sharad.gupta@sygnusmarine.hk
The Hong Kong Shipyard Limited www.hkf.com	2	Shipbuilding and Ship Repair	Jun – Aug 2022	\$360/day	Mechanical / Marine disciplines	30/06/2022	Please send resume by email to mlw@hkf.com
Union Maritime Consultancy Limited umc.hk/index.php/en	2	<ul style="list-style-type: none"> Maritime research Writing business proposals 	01/07 – 31/08/2022	\$10,000	<ul style="list-style-type: none"> Undergraduates in Transport, Shipping, Logistics or related disciplines Good command of written English 	31/05/2022	By email: louisko@netvigator.com

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Unique Logistics Holdings Limited www.unique-logistics.com	2	To support routine duties in various departments	20/06 – 26/08/2022 (Any 6 to 8 weeks of the period)	Approx. \$8,000 – \$9,500	<ul style="list-style-type: none"> Study in Logistics / Shipping Supply Chain Management 	Open until filled	By email: HR.hkg@unique-logistics.com
Wah Kwong Maritime Agency Company Limited www.wahkwong.com.hk	6	Attachment to department so as to familiarize with the business operations	2 months (01/07 – 31/08/2022)	\$9,500	<ul style="list-style-type: none"> Preferable in Shipping / Marketing / Corporate Communications / Accounting / Legal major Have good command of both written and spoken English and Chinese including Cantonese Non-final year students 	10/06/2022	By email: hr@wahkwong.com.hk
Wallem Shipmanagement Limited www.wallem.com	1	<ul style="list-style-type: none"> Provide support to Finance Team including invoices coding, Finance statement reconciliation and payment processing Assist in the payment cycle related to Ship Management operation Work closely with Ship Management and Finance departments 	12 weeks (01/05 – 31/07/2022) or (01/06 – 31/08/2022)	\$9,000	<ul style="list-style-type: none"> Major in Accountancy / Finance Effective communicator with good command of written and spoken English and Chinese Attention to details and strong numerical sense Good knowledge of accounting principles and general practices 	15/05/2022	Interested parties can apply in strict confidence with your full resume, expected salary and contact details to talent_hk@wallem.com
Wallem Shipmanagement Limited www.wallem.com	3	<ul style="list-style-type: none"> Involve in the Maritime System project lifecycle by assisting the system development and maintenance, obtaining user feedbacks and quality assurance Provide IT support to the Maritime Project Team including data visualization and report configuration per business usage Work closely with Ship Management Technical, Project and IT departments 	12 weeks (01/06 – 31/08/2022)	\$9,000	<ul style="list-style-type: none"> Major in Computer Science, Information Technology, Computer Engineering, or related disciplines Effective communicator with good command of written and spoken English and Chinese Attention to details, excellent analytical skills, numerically sensitive and willing to learn new task Good knowledge of information systems 	15/05/2022	Interested parties can apply in strict confidence with your full resume, expected salary and contact details to talent_hk@wallem.com

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Wallem Shipping (Hong Kong) Limited www.wallem.com	6	<ul style="list-style-type: none"> Attend cruises for crews / guests' service Handle passengers' inquiries Work closely with Customer Support Team and Operations Team 	12 weeks (01/06 – 31/08/2022)	\$9,000	<ul style="list-style-type: none"> Effective communicator with good command of written and spoken English, Chinese and Mandarin Customer focus, good interpersonal and negotiating skills Willing to work outdoor 	15/05/2022	Interested parties can apply in strict confidence with your full resume, expected salary and contact details to talent_hk@wallem.com
Wallem Shipping (Hong Kong) Limited www.wallem.com	1	<ul style="list-style-type: none"> Provide support to Finance Team including disbursement accounts and internal financial reports preparation Assist in the payment cycle related to Ship Agency operation Work closely with Ship Agency departments 	12 weeks (01/05 – 31/07/2022) or (01/06 – 31/08/2022)	\$9,000	<ul style="list-style-type: none"> Major in Accountancy / Finance Effective communicator with good command of written and spoken English and Chinese Attention to details and strong numerical sense Good knowledge of accounting principles and general practices 	15/05/2022	Interested parties can apply in strict confidence with your full resume, expected salary and contact details to talent_hk@wallem.com
Wangfoong Transportation Limited www.wangfoong.com.hk	1	<ul style="list-style-type: none"> 貨櫃文件處理 貨櫃安排預約及資料輸入 	01/05 – 30/09/2022	\$10,000	PC skills	Open until filled	Submit resume to email: wfhr@wangfoong.com.hk
Wangfoong Transportation Limited www.wangfoong.com.hk	2	<ul style="list-style-type: none"> 船運文件處理、資料輸入等工作 	01/06 – 30/09/2022	\$9,000 – \$9,500	Good PC skills and good command in English	Open until filled	Submit resume to email: wfhr@wangfoong.com.hk

Company Name and Company Website	No. of Intern Places	Main Job Duties	Internship Period (minimum 4 weeks) e.g. dd/mm – dd/mm/2022	Monthly Honorarium to Intern (HK\$/Intern)	Specific Requirements (if any) e.g. area of study/ skill / language	Application Deadline	Application Method  MATF_IN_FA (Maritime)(Rev 1_2
ZIM Integrated Shipping Services Limited www.zim.com	5	<ul style="list-style-type: none"> Assist in preparing performance monitoring report, KPI dashboard, utilization report, etc. Perform analysis on sub trade mix, customer and volume / profitability analysis, cost and revenue analysis, etc. Collect and compile market intelligence, e.g. competition, market share studies, new line study, etc. Support the daily operation within team 	01/06 – 31/08/2022 (2 – 3 months)	\$9,000	<ul style="list-style-type: none"> Studying bachelor's degree in Logistics / Shipping / Economics / Industrial Engineering / Business / Management or related discipline Proficiency in MS Office with high level of skills in Excel Excellent command of English 	31/07/2022	By email: hr@hk.starcont.com